# JOB DESCRIPTIONS 3

### **Director of Rugby**

#### **Summary:**

Initiate and undertake a range of activities that enhance the playing strength of the club,

#### Responsible to:

Executive Committee (This position may be one of the Vice Presidents)

#### Responsible for:

Club coaches, club team managers.

#### Role:

- 1. As Chairman of Selectors, organise weekly selection meetings; select and announce graded teams; ensure that the club's selection policies and practices are adhered to.
- 2. Arrange the early orientation of all new players and officials to the club;
- 3. Brief coaches, managers and strappers on their weekly and on-going responsibilities; monitor their performance on a weekly basis and provide regular feedback
- 4. Negotiate with the Head Coach, and lower grade coaches, the club's expectations of them for the season.
- 5. Liaise with coaches and selectors on the on-going player needs for the club; investigate and recommend possible recruitment sources and support arrangements.
- 6. Design and initiate approaches to attract and retain players to the club; co-ordinate the visits schedules of club development officers
- 7. Assign attendance of advocates at judiciary meetings and citings.
- 8. Co-ordinate and prepare submissions for training and equipment requirements annually.
- 9. Initiate recruitment action for coaches and support staff each year. Receive applications and organise the consideration and appointment of staff for each year.
- 10. Liaise with the club's junior organization on player strengths and pathways at least annually

## **JOB DESCRIPTIONS**

#### **Performance Measures:**

- Weekly, selectors meeting are held and the club's selection policies applied.
- Annually, and thereafter as required, the orientation of any new players is undertaken;
- Negotiations are completed at the beginning of the season with each coach about the club's expectations of their performance
- An annual report on possible recruitment activities for the club is prepared; each committee meeting is provided with progress reports on recruitment, retention and orientation activities;
- Recruitment activities for coaching and support staff are completed by December each year.
- The club committee is provided with on-going reports on junior club activities